

- 1.15. Conferring honorary titles.
- 1.16. Making, amending, revoking, re-enacting and adopting byelaws and promoting and opposing the making of local legislation and personal bills in Parliament.
- 1.17. Any other function which, by law, must be reserved to the Full Council.

Full Council has delegated specific non-executive functions to the following bodies listed below.

2. Planning Committees

Western BCP and Eastern BCP Planning Committee comprising the following

Western BCP Planning Committee

Alderney & Bourne Valley
 Bearwood & Merley
 Broadstone
 Canford Cliffs
 Canford Heath
 Creekmoor
 Hamworthy
 Kinson
 Newtown & Heatherlands
 Oakdale
 Parkstone
 Penn Hill
 Poole Town
 Redhill & Northbourne
 Talbot & Branksome Woods
 Westbourne & West Cliff

East BCP Planning Committee

Boscombe East & Pokesdown
 Boscombe West
 Bournemouth Central
 Burton & Grange
 Christchurch Town
 Commons
 East Cliff & Springbourne
 East Southbourne & Tuckton
 Highcliffe & Walkford
 Littledown & Iford
 Moordown
 Mudeford, Stanpit & West Highcliffe
 Muscliff & Strouden Park
 Queen's Park
 Wallisdown & Winton West
 West Southbourne
 Winton East

- 2.1. All matters relating to Town & Country Planning functions as set out in the planning and related Acts, are delegated to the relevant senior planning officer as set out in the Chief Executive's Scheme of Delegation to determine, other than those matters as set out below which shall be the responsibility of the respective area Planning Committee.
- 2.2. For the avoidance of doubt, applications falling within more than one Committee area shall be determined by the Committee in whose area contains the greater proportion of land within the red line application site boundary. In the event that the area within the red line application site boundary falls equally between the two committees, the relevant Chief Officer with responsibility for Planning (or any person nominated by them for such a purpose) shall determine, in consultation with both chairs, and having regard to the location of any impacts of the proposal that the Chief Officer (or any person nominated

by them for such purpose) considers relevant, to which of the two committees the report relating to the application will be taken for the determination to be made.

2.3. The Planning Committees have responsibility to determine the following:

- 2.3.1. applications submitted by or on behalf of a Councillor or direct family (spouse or civil partner) of a Councillor for any property or land in which they have a financial interest;
- 2.3.2. applications submitted by or on behalf of a current Officer:
 - a) working within the planning section; or
 - b) at Tier 3 level and above; or
 - c) direct family (spouse or civil partner) of Officers identified under 2.3.22-32.2 a) and b); or
 - d) for any property or land in which they have a financial interest;
- 2.3.3. applications referred to the respective Committee by the relevant senior planning officer for one or more of the following reasons:
 - a) applications where there are material planning issues that have not previously been considered within the Council's area;
 - ~~a)b)~~ applications for reserved matters where the outline planning permission was granted by Planning Committee unless the Planning Committee have expressly requested (when determining applications for outline planning permission) that the subsequent reserved matters should not be referred to Planning Committee for determination
 - ~~b)~~ applications where a national or local planning policy is being tested for the first time within the Council's area;
 - c) applications ~~which have a significant impact on a wide number of businesses and / or people;~~ with a major economic impact
 - ~~d)~~ applications which have a finely balanced Officer recommendation;
 - ~~e)d)~~ applications by or on behalf of a planning Officer who has recently left the organisation ~~or one of the preceding councils;~~ and/or
 - ~~f)e)~~ applications that the Head of Planning Operations considers are potentially contentious and raise material planning issues, have a finely balanced Officer recommendation or would affect the wider public interest;
- 2.3.4. applications where the Council is the applicant or landowner ~~for major development proposals as defined in the Development~~

~~Management Procedures Order; and subject to 10 or more representations from third parties provided that to count toward that number, a representation must fulfil the criteria under paragraph 2.3.8, and are not an application listed under paragraph 2.3.7(c).~~

- 2.3.5. significant departure from Development Plan Policy which would be required to be the subject of consultation with the Secretary of State;
- 2.3.6. applications which require an Environmental Impact Assessment except where the relevant senior planning officer considers that approval of the application would not lead to significant environmental impacts;
- 2.3.7. an application which a Councillor requests should be referred to the Planning Committee ("Councillor Call-In") provided that all of the following criteria are met:
 - a) in the opinion of the Councillor making the request, the application ~~is (i) potentially contentious; and (ii)~~ raises material planning issues that affect their ward or would affect the wider public interest that would warrant debate and consideration by a planning committee; and
 - b) the request is in accordance with the local planning authority's agreed call-in protocol (as set out at paragraphs 2.56 and 2.67 to this Part 3A); and
 - c) the Application is not one of the following:
 - i. Permission in Principle (PiPs)
 - ii. Lawful Development Certificates (LDC) (existing or proposed)
 - iii. Prior Approvals and Prior Notifications
 - iv. non-material amendments (S96 applications)
 - v. applications other than "major", "minor" and "householder".
- 2.3.8. applications where there have been 20 or more representations from third parties provided that to count toward that number, a representation must:
 - a) identify on the representation that it has come from a residence which is believed by the case officer (at the time of deciding whether the matter needs to go to Planning Committee) to be within one mile of any point measured from the relevant application site red line boundary;
 - b) be received by the Council within the initial or any subsequent representation period as identified on the posted planning site notice relating to that application or any other related representation period provided by the Council if no planning site notice is posted;

- c) identify one or more issues that the case officer considers to be of material planning relevance to the application to which it relates;
 - d) not have been withdrawn by the person making the representation prior to the time of deciding whether the matter needs to go to Planning Committee;
 - e) be contrary to the intended case officer recommendation; and
 - f) provided that any additional representation from the same residence may be counted if in the opinion of the relevant senior planning officer in consultation with the relevant Chair of Planning it raises any different relevant material planning issues to those already contained in other representations from that residence.
- 2.4. The Planning Committees have power to receive and provide comment on presentations relating to pre-application planning proposals that the relevant senior planning officer considers appropriate having regard to the Council's Local Code of Best Practice relating to Planning Matters and any extant guidelines agreed by the Planning Committees.
- 2.5. In addition to the powers identified above, the Planning Committees have the power to consider and determine any matter arising in relation to any Town and Country Planning Legislation where that matter has been expressly referred to the Planning Committee by an Officer for such a purpose as an alternative to that Officer exercising a power delegated to them pursuant to the Officer Scheme of Delegations.
- 2.6. The requirement of the call-in protocol referred to at ~~2.3.72-32.7~~ above are as follows:
- 2.6.1. the request is submitted on the latest Planning Committee Referral Form produced for that purpose ("Planning Committee Referral Form") and all parts of the submitted Planning Committee Referral Form have been completed. This includes setting out:
- ~~a) why the application is considered to be potentially contentious;~~
 - ~~b)~~a) planning reasons that the Councillor considers are material to the application that justify the referral;
 - ~~e)~~b) why it is considered that the application will affect the ward of the Councillor making the referral or why the Councillor considers that the application would affect the wider public interest and should be considered by planning committee; and
 - ~~d)~~c) confirmation that the Councillor, in advance of submitting the Planning Committee Referral Form, has used their reasonable endeavours to notify all Councillors in whose ward the application site (of the application) is situated in whole or part that they are making a call in request; and

2.6.2. the completed Planning Committee Referral Form:

- a) has been submitted by the Councillor making the request by email and received in the inbox of both the case officer and the relevant office inbox as follows:
 - i. an application where the application site is wholly or partly in the former Bournemouth Council area - planning.bournemouth@bcpcouncil.gov.uk;
 - ii. an application where the application site is wholly or partly in the former Christchurch Council area - planning.christchurch@bcpcouncil.gov.uk;
 - iii. an application where the application site is wholly or partly in the former Poole Council area planning.poole@bcpcouncil.gov.uk,
 - iv. or any other inbox notified to Councillors for this specific purpose

(N.B. if an application crosses more than one former Council area then the request must be sent to both relevant office email addresses); and
- b) is received no later than 4pm on the seventh calendar day after the initial or subsequent notification period as identified on the posted planning site notice relating to that application or any other related notification period provided by the Council if no planning site notice is posted.

2.7. With regard to the Councillor Call-In:

- 2.7.1. a Councillor may make the request that the application be called in conditional upon the case officer recommendation being to either grant or refuse or in the alternative may make the request unconditional;
- 2.7.2. a request may be withdrawn by the Councillor by sending an email notification to both the case officer and the relevant office inbox (see paragraph ~~2.6.22-65.2~~ above), that is received in both inboxes no later than 7 calendar days prior to the agenda publication date of the relevant Planning Committee meeting; and
- 2.7.3. in the event of any of the requirements relating to the Councillor Call-In not being met, the Councillor Call-In will not have been validly made and Councillors should be aware that a decision may (subject to the exercise of the option in paragraph ~~2.52.4~~ above) at any time thereafter be made by officers under delegated powers.

2.8. For the avoidance of doubt, for the purposes of the 20 representation process identified in ~~2.3.82-32.8~~ above, a representation that identifies more than one name on it (including a petition) shall only be counted as one representation in calculating whether the 20 representation trigger has been reached.